HENDERSON CITY COUNCIL

PUBLIC HEARING and RESCHEDULED REGULAR MEETING

TUESDAY, MAY 17th, 2022

COMMUNITY CENTER

7.00 P.M.

MINUTES

**PLEDGE OF ALLEGIANCE** – recited.

**Public Hearing on notice of intent to submit application for CDBG-CV grant for Inclusive Playground Project.**

**PUBLIC HEARING OPENED:** 7:00 pm.

**PUBLIC FORUM:** (Public Comments) LIMITED TO 3 MINUTES PER PERSON OR GROUP – none.

**PUBLIC HEARING CLOSED:** 7:14 pm.

**REGULAR MEETING CALL TO ORDER:** 7:14 pm.

**QUORUM CHECK:** PRESENT: Mayor Joel Tomford, Council Persons; Keith Newell, Janelle Williams, Toni Casson, and Rachael Knight. ABSENT: none.

PUBLIC PRESENT: Scott and Nicole Schondelmeyer, and Byron and Rhonda White.

APPROVAL OF AGENDA: Motion by K. Newell, 2nd by T. Casson. 4 ayes. Motion carried.

APPROVAL OF MINUTES APRIL 12th AND APRIL 27th: Motion by R. Knight, 2nd by K. Newell. 4 ayes. Motion carried.

APPROVAL OF FINANCE REPORTS: Motion by T. Casson, 2nd by K. Newell. 4 ayes. Motion carried.

APPROVAL OF BILLS FOR MAY: Motion by J. Williams, 2nd by K. Newell. 4 ayes. Motion carried.

**RESOLUTION #2022-17: To approve the adoption of the Iowa Economic Development Authority Duplication of Benefits Policies and Procedures**

Motion by T. Casson, 2nd by K. Newell.

ROLL CALL VOTE:

TONI CASSON - aye

RACHAEL KNIGHT - aye

KEITH NEWELL - aye

JANELLE WILLIAMS - aye

**Approval for Mayor to sign administrative agreement with SWIPCO for CDBG-CV grant.**

Motion by K. Newell, 2nd by T. Casson. 4 ayes. Motion carried.

**Motion to allow the mayor to sign HUD Disclosure Form 2880.**

Motion by K. Newell, 2nd by T. Casson. 4 ayes. Motion carried.

**Motion to allow the mayor to sign the Federal Assurances Form.**

Motion by R. Knight, 2nd by K. Newell. 4 ayes. Motion carried.

**RESOLUTION #2022-13: Approving and confirming plans, specifications, forms of contract and estimate of cost for the 2022 Water Distribution Improvements Project (Divisions 1 and 2).**

Motion by K. Newell, 2nd by J. Williams.

ROLL CALL VOTE:

TONI CASSON - aye

RACHAEL KNIGHT - aye

KEITH NEWELL - aye

JANELLE WILLIAMS - aye

**RESOLUTION #2022-14: Awarding of contract for Division 1 of the 2022 Water Distribution Improvements Project. McCarthy Trenching.**

Motion by J. Williams, 2nd by K. Newell

ROLL CALL VOTE:

TONI CASSON - aye

RACHAEL KNIGHT - aye

KEITH NEWELL - aye

JANELLE WILLIAMS - aye

**RESOLUTION #2022-15: Resolution to fix a date for a public hearing on a proposal to enter into a Water Revenue Loan Agreement and to borrow money thereunder in a principal amount not to exceed $736,000. JUNE 14th.**

Motion by K. Newell, 2nd by R. Knight.

ROLL CALL VOTE:

TONI CASSON - aye

RACHAEL KNIGHT - aye

KEITH NEWELL - aye

JANELLE WILLIAMS - aye

**RESOLUTION #2022-18**: **Approve city property mowing bid from Viner Construction.**

Motion by J. Williams, 2nd by T. Casson.

ROLL CALL VOTE:

TONI CASSON - aye

RACHAEL KNIGHT - aye

KEITH NEWELL - aye

JANELLE WILLIAMS - aye

**RESOLUTION #2022-19**: **To assess delinquent utility bill for 501 Maple St.**

Motion by J. Williams, 2nd by T. Casson.

ROLL CALL VOTE:

TONI CASSON -aye

RACHAEL KNIGHT - aye

KEITH NEWELL - aye

JANELLE WILLIAMS - aye

**SUNDQUIST ENGINEERING:** (Joe Rueschenberg)

Joe informed council that he is resigning from Sundquist Engineering as of June 6th, to take another position. He introduced Troy Grath as his replacement. Joe will still help out as much as possible to make sure our water project goes smoothly. He will be available to answer any questions we may have along the way.

He then asked council for approval to allow for part time inspections of water main installation. Motion to approve was made by K. Newell, 2nd by T. Casson. Roll call vote was; Toni Casson – aye, Rachael Knight – abstained, Keith Newell – aye, and Janelle Williams – aye. Motion carried.

WATER PROJECT:

\*\* TEST WELLS: CHANGE ORDER #2 – CAHOY PUMP SERVICE.

Motion by K. Newell, 2nd by T. Casson.

ROLL CALL VOTE:

TONI CASSON -aye

RACHAEL KNIGHT - aye

KEITH NEWELL - aye

JANELLE WILLIAMS - aye

\*\* TEST WELLS: PAYMENT REQUEST #3 – CAHOY PUMP SERVICE.

Motion by J. Williams, 2nd by T. Casson.

ROLL CALL VOTE:

TONI CASSON -aye

RACHAEL KNIGHT - aye

KEITH NEWELL - aye

JANELLE WILLIAMS - aye

\*\* WATER MAIN DIVISION OF PROJECT: CHANGE ORDER #1 – McCARTHY TRENCHING.

Motion by K. Newell, 2nd by R. Knight.

ROLL CALL VOTE:

TONI CASSON -aye

RACHAEL KNIGHT - aye

KEITH NEWELL - aye

JANELLE WILLIAMS - aye

SEWER LAGOONS: nothing new at this time.

**CITY DEPARTMENTS: REPORTS**

WATER/SEWER: *CHAD GORDON*

STREETS: *KEITH NEWELL*

\*DEAD END/ NO OUTLET SIGNS – no prices yet.

T. Casson asked about the surface of Hwy St., if it may need more rock?

CITY PROPERTY & MAINTENANCE: *JANELLE WILLIAMS*

J. Williams asked to purchase mulch and Preen for flower beds. Motion to approve by T. Casson, 2nd by K. Newell. 4 ayes. Motion approved.

**COUNCIL VACANCY:** Motion made by T. Casson to move ahead with a Special Election to fill vacancy. 2nd by K. Newell. 3 ayes and 1 nay. Motion carried.

**CITY EMPLOYEE RAISES:** Motion made by J. Williams to approve a 5% raise for Chad Gordon and Candace Knop. 2nd by K. Newell. ROLL CALL VOTE: TONI CASSON -aye, RACHAEL KNIGHT – aye, KEITH NEWELL – aye, and JANELLE WILLIAMS – aye. Motion carried.

Motion was made by K. Newell to raise City Treasurer salary from $75.00 per month to $ 100.00 month. 2nd by R. Knight. ROLL CALL VOTE: TONI CASSON -aye, RACHAEL KNIGHT – aye, KEITH NEWELL – aye, and JANELLE WILLIAMS – aye.

**ORDINANCES:** Council person R. Knight would like to start going over the ordinances a few at a time.

**COMPLAINTS:** No new.

**COUNCIL AND STAFF COMMENTS:** Council person T. Casson would like to find a place to pile dead tree limbs in town.

**ADJOURNMENT:** Motion by K. Newell, 2nd by R. Knight. 4 ayes. 8:35 pm.

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Joel Tomford, Mayor

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ATTEST: Candace Knop, City Clerk