HENDERSON CITY COUNCIL

REGULAR MEETING

TUESDAY, JUNE 11th, 2019

COMMUNITY CENTER

7.00 P.M.

 MINUTES

**CALL TO ORDER:** 7:01 PM

**PLEDGE OF ALLEGIANCE**: Recited

**QUORUM CHECK:** PRESENT: Mayor Joel Tomford, Council Persons; Rachael Knight, Janelle Williams, and Bambi Byers.

ABSENT: Cody Carrigan.

PUBLIC PRESENT: John Tritch, Reid Schacht, Sara Schacht, Sandy Diehl, John and Connie McKinney.

**PUBLIC FORUM:** (Public Comments) LIMITED TO 3 MINUTES PER PERSON OR GROUP – none.

APPROVAL OF AGENDA: Motion to approve agenda \*\*as amended\*\* by R. Knight, 2nd by J. Williams. 3 ayes. Motion carried.

APPROVAL OF MINUTES FROM MAY 14 & MAY 20: Motion by R. Knight, 2nd by B. Byers. 3 ayes. Motion carried.

APPROVAL OF FINANCE REPORTS: Motion by J. Williams, 2nd by R. Knight. 3 ayes. Motion carried.

APPROVAL OF BILLS FOR JUNE: Motion by R. Knight, 2nd by J. Williams. 3 ayes. Motion carried.

**APPOINTMENT OF COUNCIL MEMBER TO FILL VACANCY:** Council received (1) one request to fill vacancy from Reid Schacht.

R. Knight asked if he will actually attend meetings and he answered yes. Motion to approve Reid Schacht’s appointment by B. Byers, 2nd by J. Williams. 3 ayes. Motion carried.

**SWEAR IN NEW COUNCIL MEMBER:** Mayor Joel Tomford swore in Reid Schacht as new Council Person.

**RESOLUTION #2019-8:** TO ASSESS CLEAN UP COSTS OF PROPERTY AT 106 N. OAK ST. IN THE AMOUNT OF $215.00.

Motion by B. Byers, 2nd by J. Williams.

ROLL CALL VOTE:

 BAMBI BYERS - aye

 CODY CARRIGAN - absent

 RACHAEL KNIGHT - aye

 REID SCHACHT - aye

 JANELLE WILLIAMS - aye

**RESOLUTION #2019-9:** TO TRANSFER LOCAL OPTION SALES TAX MONEY FROM SPECIAL REVENUE FUND TO GENERAL FUND.

Motion by B. Byers, 2nd by J. Williams.

ROLL CALL VOTE:

 BAMBI BYERS - aye

 CODY CARRIGAN - absent

 RACHAEL KNIGHT - aye

 REID SCHACHT - aye

 JANELLE WILLIAMS - aye

**RESOLUTION #2019-10:** RESOLUTION APPOINTING CITY ATTORNEY.

Motion by J. Williams, 2nd by R. Schacht.

ROLL CALL VOTE:

 BAMBI BYERS - aye

 CODY CARRIGAN - absent

 RACHAEL KNIGHT - aye

 REID SCHACHT - aye

 JANELLE WILLIAMS – aye

**\*\*RESOLUTION #2019-11:** TO APPROVE AND ADOPT THE MILLS COUNTY MULTI-JURISDICTIONAL PRE-DISASTER MITIGATION PLAN.

Motion by R. Knight, 2nd by J. Williams.

ROLL CALL VOTE:

 BAMBI BYERS - aye

 CODY CARRIGAN - absent

 RACHAEL KNIGHT - aye

 REID SCHACHT - aye

 JANELLE WILLIAMS – aye

**SUNDQUIST ENGINEERING:** Joe Rueschenberg

Joe discussed with council about including water mains in project. He also mentioned that we need to have water meters installed in locations that do not have one. Joe will check with Jessica from USDA about when we should hear if we received the grant for the restroom remodel at Community Building.

**CITY DEPARTMENTS: REPORTS**

 WATER/SEWER: *CHAD GORDON*

\*WATER PROJECT – discussed earlier with Joe.

\* WELL AUTOMATION – Council decided to get the automation for the well that Chad suggested. Motion by J. Williams, 2nd by R. Schacht. 4 ayes. Motion carried.

 \*\*LIFT STATION GENERATOR – Mayor Tomford reported to council that the generator should be finished sometime next week.

 STREETS: *RACHAEL KNIGHT & ~~CODY CARRIGAN~~ REID SCHACHT*

\* SPECIAL ASSESSMENT ON BALLOT FOR STREETS – check with county auditor.

 \* GRAVEL FOR STREETS – Council discussed contacting someone to come and grind up some of the streets and putting down gravel. Mayor asked Joe Rueschenberg who we should contact for this. He will let us know.

 \* GRANT APPLICATION FOR TRUCK ROUTE REPAIRS – R. Knight is working on this.

 \* FEMA monies for partial street repairs on Hwy St – waiting to hear from FEMA.

 \* SINK HOLE ON WEST STREET – Pierce Pump looked at. Will be approximately $10,000 to dig up and repair depending on what the problem is. Council voted to have them do the work. Motion by B. Byers, 2nd by R. Knight. 4 ayes. Motion carried.

 CITY PROPERTY & MAINTENANCE: *JANELLE WILLIAMS & BAMBI BYERS*

 \* PARKS COMMITTEE – SINK HOLE - Chad will have Pierce Pump fill when they are here working on sewer line on West St. Then will keep an eye on it and see if it continues to sink.

 \* CITY’S OLD SIREN – waiting.

 \* MAILBOX – Roger Claussen will fix when he does concrete border.

 \* ITEMS NOT NEEDED IN GARAGE (SICKEL MOWER) – only one offer so far. Still for sale.

**\*\* GRANT FINDER:** Motion was made by B. Byers to have Clerk sign up for the Grant Finder through Iowa League of Cities, 2nd by R. Knight. Motion carried.

**CHRISTMAS COMMITTEE:** Donation in water bills

R. Knight asked if the Christmas Committee could ask for donations to be included with water bills. So, if a resident would like to donate, they can add it to their payment and that extra money would be put in a separate fund for new Christmas lights. Motion to approve Clerk to put in with water bills and newsletter to ask for donations by B. Byers, 2nd by R. Knight. 4 ayes. Motion carried. R. Knight also mentioned the committee is considering having a Craft Fair in November to raise money.

**CDBG HOUSING FUND PROGRAM** – NEED TO FORM A HOUSING COMMITTEE

B. Byers has spoken to a few people.

**FEMA:** NATIONAL FLOOD INSURANCE PROGRAM – waiting to hear from them

**COMPLAINTS:** Bambi Byers has spoken with them. Clerk will be sending letters.

**COUNCIL AND STAFF COMMENTS:** J. Williams spoke to everyone about needing to communicate with each other better.

B. Byers mentioned the tree that is falling down at 106 N. Oak St. The City Attorney is working on this issue. B. Byers asked to have the City Attorney attend the July Meeting. Mayor Tomford asked the Street Committee to get a list of signs that are needed so they can be ordered. B. Byers asked to have C. Carrigan’s street repair and street sign on next agenda.

**ADJOURNMENT:** Motion by B. Byers, 2nd by R. Schacht. 4 ayes. Motion carried. 8:38 pm.

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Joel Tomford, Mayor

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ATTEST: Candace Knop, City Clerk